

Hubbell Trading Post

Community Donation Guidelines

Hubbell Trading Post is operated by Western National Parks Association (WNPA), a nonprofit cooperating association that works to support the National Parks we partner with. WNPA recognizes the uniqueness of Hubbell Trading Post and its position in the local community. As such WNPA is happy to provide a limited number of cash and in-kind donations within the local community. The following guidelines are for those local organizations that wish to request such a donation.

Overview

- Donations typically amount up to \$100. Requests can be in any amount, but WNPA will make the final decision of the actual donation amount.
- Organizations must make their request in writing. The request must include contact information, the funds/item(s) requested, what the donation will be used for, and how Hubbell Trading Post will be recognized as the donor.
- Requests should be made at least 4 weeks in advance of the need.
- If a donation is awarded, after the donation is used, the recipient of the donation will be required to provide WNPA with a written description of how the donation was used, how it benefitted the local community, and how Hubbell Trading Post was recognized as the donor. Failure to complete this requirement may render the organization ineligible for future donations.

Eligibility

- Donations must benefit the service area of Hubbell Trading Post. Potential donation recipients should be organizations that also benefit the service area of Hubbell Trading Post, such as schools, chapters, senior centers, etc.
- To ensure that your request has the best chance of being funded, the proposed use of the donation should fit within the program mission of Hubbell Trading Post, the promotion of traditional arts and crafts and support of the local community. However, programs that do not align with this mission may also be given consideration.

Selection

- Hubbell Trading Post management will review the donation request and make the decision if a donation is to be awarded and the extent to which the request will be honored. Organizations will be notified of the decision via contact information provided. All donation decisions are final.
- If a donation is offered, the recipient will be notified of when the donation will be available for pick up at Hubbell Trading Post.

Exclusions

- Individuals
- Athletic sponsorships
- Contests or pageants
- Organizations or programs that do not benefit the communities within the service area of Hubbell Trading Post
- Political causes, candidates, organizations or campaigns
- Requests made on behalf of another organization or by unauthorized representative of the recipient organization
- Requests made solely to benefit one person or family
- Salaries, stipends, tips and rewards

Western
National Parks
Association

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